



Coastal Georgia Combined Federal Campaign (0218)

Keyworker Report Form

Processed By: _____

THIS REPORT IS: FIRST _____ ADDITIONAL _____ FINAL _____

Agency or Installation: _____

Unit Name: _____

Keyworker: _____

Telephone: _____ E-Mail: _____

Date Processed: _____

Keyworker Instructions

1. Fill in the summary information requested below for all contributions accompanying this turn-in. DO NOT include information previously submitted.
2. Submit all completed paper pledge forms (copy #2 only), cash, checks, and online pledging log to your CFC office.
3. With a CFC representative; validate the contents of the turn-in and sign the bottom of this form.
4. 4. Make a copy of the face of this form for your records.

Deposit No: _____

Method of Pledge	Number of Donors	Amount (\$)
CASH	donors	\$
CHECKS	donors	\$
PAYROLL PLEDGE FORMS	donors	\$
ONLINE PLEDGING	donors	\$
TURN-IN TOTALS	donors	\$

We have validated the contents of this turn-in and confirm that it contains the cash, checks, pledge forms and online pledging logs as reported above.

Batch No: _____

Agency Keyworker: _____ Date: _____

CFC Office Representative: _____ Date: _____